

# Millbrae Nursery School Tuition Schedule

86 Center Street, Millbrae, CA 94030 • (650) 589-3028 • License #: 410503311

PRESCHOOL PROGRAM	
2's & 3's Class and 3's & 4's Class: 9 AM - 12 PM	
Pre-Kindergarten: 12:30 PM - 3:30 PM	
2 Days	\$283
3 Days	\$427
4 Days	\$566
5 Days	\$708
20% Sibling Discount	
2 Days	\$227
3 Days	\$340
4 Days	\$452
5 Days	\$655
Extended Care: \$12 prescheduled, \$14 drop-in, \$3 additional per meal or snack	

FULL-DAY PROGRAM	
M-TH 9:00 AM - 4:30 PM F 9:00AM-2:30 PM	
Limited spots available	
2 Days	\$614
3 Days	\$924
4 Days	\$1,227
5 Days	\$1,535
20% Sibling Discount	
2 Days	\$491
3 Days	\$735
4 Days	\$982
5 Days	\$1,227
Full Day Program includes all meals and snacks over the course of the day.	

## CO-OP OBLIGATIONS

- ✓ Workdays: One 3-hour classroom workday per week - - - - - \$75 per workday or \$300 per month
- ✓ Maintenance: One 6-hour weekend work day per year - - - - - \$60 per month
- ✓ Fundraising: \$900 required fundraising per family - - - - - \$100 per month
- ✓ Service hours: Service at 1 fundraising event (bingo, casino, crab, etc..) \$100 per hour /\$60 per month
- ✓ Snack: Provide 4 healthy, non-prepackaged snacks per school year - - - \$50 per snack /\$20 per month

**Non-Participation buyout (includes Workdays, Maintenance, Fundraising & Snacks) \$540 per month**

### Mandatory Participation:

- ✓ Job Participation or Board Position: Choose a job that helps the operation of the school.
- ✓ Parent Orientation (1-2) & Member Meetings (4 per year): Meetings pertain to child development, education, or school topics.
- ✓ Parent Education (monthly): Brief 30-45 minute meeting after your workday
- ✓ Activity: Supply & facilitate creative activity for class

*Please note that there is a non-refundable \$100 registration fee required at the time of enrollment*

(ALL PRICES ARE SUBJECT TO CHANGE)

# Tuition & School Policies

*We are a co-op nursery school that relies upon the participation of the members to operate. Parents are required to attend all workdays, membership meetings, maintenance, parent education meetings, service hours and fundraising unless they have elected per tuition schedule to not participate in one or more areas.*

**Payments:** Tuition, Extended Care, and fees are due the first of the month and are considered delinquent after the 10<sup>th</sup>. A late charge of \$15 will be charged on all delinquent accounts. Accounts will be charged a \$15 bank fee for any returned checks. If account is not paid by the 15<sup>th</sup> of the month the enrolled child will not be allowed to attend class. Please speak with the Admissions Coordinator or Director if you have questions or concerns.

**Siblings:** 20% discount for second (and subsequent) children in one family, attending at the same time. Subject to spaces and budget and pertains to tuition only.

**Workday Siblings:** ~~Only 1 sibling under 2 years of age, or over 7 years of age, may attend per workday, upon approval. Must be approved prior to bringing a sibling. Siblings over 2 are billed the extended care fee and must be approved by the teacher. Suspended Due to COVID restrictions prior approval needed.~~

**Minimums:** Children 2 years old are required to enroll a minimum of 2 days per week. Children 3 years old and older are required to enroll a minimum of 3 days per week.

**Extended Care:** Extended care is \$12 per hour if scheduled prior to 25<sup>th</sup> of previous month (for example: April's care arranged by March 25<sup>th</sup>). If care is scheduled after the 25<sup>th</sup>, extended care is \$14 per hour.

**Co-Op Fees:** Should a family agree to participate in one or more co-op obligations, but fail to fulfill the agreement, they will be billed and responsible for the following charges:

**Maintenance:** \$600 per each party missed (\$100 x 6 hours).

**Fundraising:** Balance of outstanding obligation + 20%. Half due by January

**Service Hours:** Unfulfilled service hours billed at \$100 per hour.

**Snack:** \$50 per snack.

**Job:** \$500 non-completion fee

**Parent Member Meeting:** \$50 per meeting or 1 hour added to maintenance obligation.

**Workday:** If you cannot attend your workday, you must notify the school or teacher, and arrange for a substitute. The substitute fee is \$75 per workday, and is paid to the school. If you do not communicate your absence and arrange for a substitute, your child will not attend school until your next workday (see MNS blue handbook).

**Holiday/Missed Days/Miscellaneous:** Tuition is continuous throughout the school year (taking into account the days the school is closed) and guarantees a reservation for your child at school for the 10-month School Year designated on the School Calendar. No credit will be given for holidays, student absences or illnesses. Holidays for the School Year are shown on the School Calendar given to enrolled families. No credit/refund will be owed if the School must close because of an emergency or inclement weather.



effective 3/09/2021

for summer and fall enrollment 2021