

Millbrae Nursery School Tuition Schedule

86 Center Street, Millbrae, CA 94030 • (650) 589-3028 • License #: 410503311

PRESCHOOL PROGRAM	
2's & 3's Class and 3's & 4's Class: 9 AM - 12 PM	
Pre-Kindergarten: 12:30 PM - 3:30 PM	
2 Days	\$247
3 Days	\$371
4 Days	\$494
5 Days	\$618
20% Sibling Discount	
2 Days	\$198
3 Days	\$297
4 Days	\$395
5 Days	\$494
Extended Care: \$12 prescheduled, \$14 drop-in, \$3 additional per meal or snack	

FULL-DAY PROGRAM	
8:30 AM - 5:30 PM	
Limited spots available	
2 Days	\$536
3 Days	\$803
4 Days	\$1,071
5 Days	\$1,339
20% Sibling Discount	
2 Days	\$429
3 Days	\$642
4 Days	\$857
5 Days	\$1,071
Full Day Program includes all meals and snacks over the course of the day.	

CO-OP OBLIGATIONS

- ✓ Workdays: One 3-hour classroom workday per week - - - - - \$75 per workday or \$300 per month
- ✓ Maintenance: One 6 -hour weekend work day per year - - - - - \$60 per month
- ✓ Fundraising: \$900 required fundraising per family - - - - - \$100 per month
- ✓ Service hours: Three hours of service - - - - - \$100 per hour /\$30 per month
- ✓ Snack: Provide 4 healthy, non-prepackaged snacks per school year - - - \$50 per snack /\$20 per month

Non-Participation buyout (includes Workdays, Maintenance, Fundraising & Snacks) \$510 per month

Mandatory Participation:

- ✓ Job Participation or Board Position: Choose a job that helps the operation of the school.
- ✓ Parent Member Meetings (4 per year): Meetings pertain to child development, education, or school topics.
- ✓ Parent Education (monthly): Brief 30-45 minute meeting after your workday
- ✓ Activity: Supply & facilitate creative activity for class

Please note that there is a non-refundable \$100 registration fee required at the time of enrollment

Cooperative Obligation Deposit of \$200 applied with your last month tuition at time of enrollment

(ALL PRICES ARE SUBJECT TO CHANGE)

Tuition & School Policies

We are a co-op nursery school that relies upon the participation of the members to operate. Parents are required to attend all workdays, business meetings, maintenance, parent education meetings and fundraising unless they have elected per tuition schedule to not participate in one or more areas.

Payments: Tuition, Extended Care, and fees are due the first of the month and are considered delinquent after the 10th. A late charge of \$15 will be charged on all delinquent accounts. Accounts will be charged a \$15 bank fee for any returned checks. If account is not paid by the 15th of the month the enrolled child will not be allowed to attend class. Please speak with the Admissions Coordinator or Director if you have questions or concerns.

Siblings: 20% discount for second (and subsequent) children in one family, attending at the same time. Subject to spaces available.

Workday Siblings: Only 1 sibling under 2 years of age, or over 7 years of age, may attend per workday, upon approval. Must be approved prior to bringing a sibling. Siblings over 2 are billed the extended care fee and must be approved by the teacher.

Minimums: Children 2 years old are required to enroll a minimum of 2 days per week. Children 3 years old and older are required to enroll a minimum of 3 days per week.

Extended Care: Extended care is \$12 per hour if scheduled prior to 25th of previous month (for example: April's care arranged by March 25th). If care is scheduled after the 25th, extended care is \$14 per hour.

Co-Op Fees: Should a family agree to participate in one or more co-op obligations, but fails to fulfill the agreement, they will be billed and responsible for the following charges:

Maintenance: \$600 per each party missed (\$100 x 6 hours).

Fundraising: Balance of outstanding obligation + 20%. Half due by January

Service Hours: Unfulfilled service hours billed at \$100 per hour.

Snack: \$50 per snack.

Job: \$500 non-completion fee

Parent Member Meeting: \$50 per meeting or 1 hour added to maintenance obligation.

Workday: If you cannot attend your workday, you must notify the school or teacher, and arrange for a substitute. The substitute fee is \$75 per workday, and is paid to the school. If you do not communicate your absence and arrange for a substitute, your child will not attend school until your next workday (see MNS blue handbook).

Tuition is continuous throughout the school year (taking into account the days the school is closed) and guarantees a reservation for your child at school for the 10-month School Year designated on the School Calendar. No credit will be given for holidays, student absences or illnesses. Holidays for the School Year are shown on the School Calendar given to enrolled families. No credit/refund will be owed if the School must close because of an emergency or inclement weather. The policies, regulations, procedures and fees of Millbrae Nursery School are subject to change, if necessary to keep the association policies in compliance with State, Federal laws and/or rules or regulations of the Association.

Holiday/Missed Days/Miscellaneous:



effective 6/25/18