

# Millbrae Nursery School Tuition Schedule

86 Center Street, Millbrae, CA 94030 • (650) 589-3028 • License #: 410503311

PRESCHOOL PROGRAM	
2's & 3's Class and 3's & 4's Class: 9 AM - 12 PM	
Pre-Kindergarten: 12:30 PM - 3:30 PM	
2 Days	\$260
3 Days	\$300
4 Days	\$370
5 Days	\$460
20% Sibling Discount	
2 Days	\$208
3 Days	\$240
4 Days	\$296
5 Days	\$368
Extended Care: \$10 prescheduled, \$12 drop-in, \$2.50 additional per meal or snack	

FULL-DAY PROGRAM	
8:30 AM - 5:30 PM	
Limited spots available	
3 Days	\$640
4 Days	\$810
5 Days	\$1,000
20% Sibling Discount	
3 Days	\$512
4 Days	\$648
5 Days	\$800
Full Day Program includes all meals and snacks over the course of the day.	

## CO-OP OBLIGATIONS

- ✓ Workdays: One 3-hour classroom workday per week - - - - - \$50 per workday or \$160 per month
- ✓ Housekeeping: Two 3-hour housekeeping days per year - - - - - \$30 per month
- ✓ Maintenance: Two 4-hour maintenance days per year - - - - - \$35 per month
- ✓ Fundraising: \$325 required fundraising per family - - - - - \$40 per month (10 per year)
- ✓ Fundraising Service Hours: 6 hours towards school fundraising activities - - \$45 per hour
- ✓ Snack: Provide 4 healthy, non-prepackaged snacks per school year - - - \$25 per snack
- ✓ Activity: Supply & facilitate creative activity for class - - - - - \$40 or 1 hour of housekeeping

## OPT-OUT PRICES

### Mandatory Participation:

- Business Meetings (6 per year): Meetings pertain to child development, education, or school topics.
- Parent Education (monthly): Brief 30-45 minute meeting after your workday
- Job Participation or Board Position: Choose a job that helps the operation of the school.

*Please note that there is a non-refundable \$60 registration fee required at the time of enrollment*

# Tuition & School Policies

*We are a co-op nursery school that relies upon the participation of the members to operate. Parents are required to attend all workdays, business meetings, maintenance, housekeeping, parent education meetings and fundraising unless they have elected per tuition schedule to not participate in one or more areas.*

**Payments:** Tuition, Extended Care, and fees are due the first of the month and are considered delinquent after the 10<sup>th</sup>. A late charge of \$15 will be charged on all delinquent accounts. Accounts will be charged a \$15 bank fee for any returned checks. If account is not paid by the 15<sup>th</sup> of the month the enrolled child will not be allowed to attend class. Please speak with the Admissions Coordinator or Director if you have questions or concerns.

**Siblings:** 20% discount for second (and subsequent) children in one family, attending at the same time. Subject to spaces available.

**Workday Siblings:** Only 1 sibling under 2 years of age, or over 7 years of age, may attend per workday, upon approval. Check with the teacher to approve this prior to bringing a sibling. Siblings over 2 are billed the extended care fee and must be approved by the teacher.

**Minimums:** Children 2 years old are required to enroll a minimum of 2 days per week. Children 3 years old and older are required to enroll a minimum of 3 days per week.

**Extended Care:** Extended care is \$10 per hour if scheduled prior to 25<sup>th</sup> of previous month (for example: April's care arranged by March 25<sup>th</sup>). If care is scheduled after the 25<sup>th</sup>, extended care is \$12 per hour.

**Co-Op Fees:** Should a family agree to participate in one or more co-op obligations, but fails to fulfill the agreement, they will be billed the following charges:

**Maintenance:** \$180 per each party missed (\$45 x 4 hours)

**Housekeeping:** \$120 per each party missed (\$40 x 3 hours)

**Fundraising:** Balance of outstanding obligation + 20%. Unfulfilled fundraising hours billed at \$45 per hour.

**Snack:** \$25 per snack

**Activity:** 1 hour added to housekeeping obligation

**Business Meeting:** 1 hour added to fundraising or maintenance obligation

**Workday:** If you cannot attend your workday, you must notify the school or teacher, and arrange for a substitute. The substitute fee is \$50 per workday, and is paid to the school. If you do not communicate your absence and arrange for a substitute, your child will not attend school until your next workday (see MNS blue handbook).

